



BANA DEVELOPMENT CENTRE
27 Soetdoring Street
P.O.Box 1705
KATHU, 8446
Tel. no. 068 249 3946
hoof@banaecd.co.za
admin@banaecd.co.za
www.banakleuterskool.co.za

SCHOOL ACCOUNTS 2025

1. School hours: 7:00 – 12:00/12:15
2. The school will be closed during public and school holidays. We follow the Public School calendar.
3. A reservation fee will be payable each year, no later than on **1 November** for the final confirmation of the child's place for the following year.
4. Failing to pay the reservation fee on time will lead to termination regarding the child's place.
5. The reservation fee is **NOT REFUNDABLE. (R1600 - Payable in 2024 for confirmation.)**
6. You have to register your child each year on the date communicated to ensure his / her place.
7. The school fees must be paid strictly in ADVANCE on the 1st day of each month. _____ (sign)
8. If your school fee account is in arrears, **your child cannot come to school until the account is paid up to date.**
9. You qualify for a 7% discount on school fees should you want to pay for the entire calendar year in advance. This once off payment will be payable until the end of March (**R1750 x 10 = R17 500 – 7% = R16 275**). School fees must still be paid up to date and may not be in arrears until the end of March.
10. Annual school fee adjustments will occur in January, if necessary, after the budget meeting.
11. Report cards, school readiness reports, photos or any other will be withheld if your school fees are not paid up to date.
12. In the case where your child is sick for some time and are absent from school or when it is holiday, you still need to pay the school fees.
13. You will be liable for the promptly payments of school fees, which must be paid to the school in advance for 10 months (**R1750 Jan-Oct 2025 and R1750 Reservation fee payable on 1 Nov 2025**) and can be reviewed by management from time to time and you are subjected to give **1 CALENDAR MONTH WRITTEN NOTICE ON EMAIL**, otherwise **you will be responsible for the next month's fees as well** if your child is leaving the school.
14. Monthly statements will be sent out via email on the address you provided on enrolling the child. It is your responsibility to provide the correct email address and to make sure that you receive your monthly statement!!!
15. Any outstanding fees will be given over to our lawyers/dept collectors and you will be responsible for the collection fees as well.
16. ADDITIONAL AD HOC COST DURING THE YEAR WHICH ARE **COMPULSORY**.

Bana sublimated Class T-shirt (Term 1)	R200	Grade R Graduation (Term 4)	R350
Concert outfit fee (Term 3)	R400	School Readiness Gr. R (Term 3)	R150
Class Cake sale (only if you do not bake)	R500	Cake sale dates will be communicated early in the year.	

17. BANA is a Non-Profit Company and are depending on you to support us with all the other fundraising events/projects during the year to ensure the wellness and growth of our school to serve the community.

BANA BANKING DETAILS: Please try to make use of EFT payments as far as possible.

NO CASH DEPOSITS! - You will be billed for the Bank Deposit fee also (R60)

Proof of payment can be mailed to admin@banaecd.co.za

BANA DEVELOPMENT CENTRE
STANDARD BANK
CHEQUE ACCOUNT: 040 594 165
BRANCH CODE: 050502

Child's name:

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Person responsible for the payment of the school account:

Name:	
Surname:	
Address:	
E-mail address:	
Cell number:	
Signature:	
Date:	

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STANDARD BANK

CHEQUE ACCOUNT: 040 594 165

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I, (parent`s name) _____ ID. Number _____
the parent of (child`s name) _____ understand what is expected
of me regarding the enrolment process and requirements of my child with BANA and undertake to
always have my account paid up to date as per requirement.

SIGNATURE (Father/Guardian 1)

ID number and Email

Name in Print: _____

DATE _____

SIGNATURE (Mother/Guardian 2)

ID number and Email

Name in Print: _____

DATE _____